



Unified Carrier Registration Plan

Board Meeting Agenda

January 18, 2024
12:00 p.m. – 3:00 p.m. Eastern Time

Zoom Meeting and Screenshare:

<https://kellen.zoom.us/join/99769143647>

Toll-Free Dial-In Information:

+1 929 205 6099 or
+1 669 900 6833

Meeting ID: 997 6914 3647

**UNIFIED CARRIER REGISTRATION PLAN
BOARD OF DIRECTORS MEETING
January 18, 2024**

PROPOSED AGENDA

- I. Welcome and Call to Order** – UCR Board Chair
The UCR Board Chair will welcome attendees, call the meeting to order, call roll for the Board, confirm the presence of a quorum, and facilitate self-introductions.
- II. Verification of Publication of Meeting Notice** – UCR Executive Director
The UCR Executive Director will verify publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail, followed by subsequent publication of the notice in the *Federal Register*.
- III. Review and Approval of Board Agenda** – UCR Board Chair
For Discussion and Possible Board Action
The proposed Agenda will be reviewed. The Board will consider action to adopt.
- Ground Rules
- Board actions taken only in designated areas on the agenda
- IV. Approval of Minutes of the December 7, 2023 UCR Board Meeting** – UCR Board Chair
For Discussion and Possible Board Action
Draft Minutes from the December 7, 2023, UCR Board meeting will be reviewed. The Board will consider action to approve.
- V. Report of FMCSA** – FMCSA Representative
The Federal Motor Carrier Safety Administration (FMCSA) will provide a report on any relevant agency activity, including the status of the FMCSA’s Notice of Proposed Rulemaking concerning the 2025 UCR Fee Rulemaking and its publication in the Federal Register.
- VI. Discussion of UCR Outreach to Canadian and Mexican Carriers Operating in the United States** – UCR Board Chair and UCR Executive Director
The UCR Board Chair and UCR Executive Director will lead a discussion on current and possible future UCR outreach to Canadian and Mexican carriers operating in the United States. Discussion will include the form and cost of current outreach efforts to these motor carriers and the form and cost of additional possible outreach.
- VI. UCR Chief Legal Officer’s Report** – UCR Chief Legal Officer
The UCR Chief Legal Officer will report on his activities as Chief Legal Officer of the UCR Plan since the last Board of Directors meeting including, among other things, his efforts to protect the intellectual property assets of the UCR Plan including the issuance of cease-and-desist letters regarding alleged trademark infringement, possible Digital Millennium Copyright Act violations, the initiation of domain name dispute resolution proceedings and the issuance of trademark licenses to participating states.

VII. 2024 Engagement Letter Between the UCR Plan and the Bradley Arant Law Firm – UCR Executive Director and UCR Board Chair
For Discussion and Possible Board Action

An engagement letter between the UCR Plan and the Bradley Arant law firm will be presented to the Board for consideration and approval. The engagement letter covers the legal services performed by Alex Leath, in his capacity as the Chief Legal Officer of the UCR Plan, and the Bradley Arant law firm in support of the Chief Legal Officer's activities. These legal services will be performed on behalf of the UCR Plan during calendar year 2024. The presentation will include the scope of the engagement as well as the amount budgeted to defray the estimated fees and expenses.

VIII. Subcommittee Reports

Audit Subcommittee – UCR Audit Subcommittee Chair

No report.

Finance Subcommittee – UCR Finance Subcommittee Chair and UCR Depository Manager

Distribution from the UCR Depository for the 2024 Registration Year and Update on Selection of 2022 External Auditor – UCR Depository Manager

The UCR Depository Manager will provide an update on the timing of a distribution of the fees from the UCR Depository to states that have not yet reached their revenue entitlements for the 2024 registration year. In addition, the UCR Depository Manager will give an update on the selection of an audit firm to conduct the 2022 external audit.

Education and Training Subcommittee – UCR Education and Training Subcommittee Chair

Update on Current and Future Training Initiatives – UCR Education and Training Subcommittee Chair

The UCR Education and Training Subcommittee Chair will provide an update on current and planned future training initiatives, to include website content review, website optimization strategy, NRS modules, and UCR purpose and subcommittee videos.

Industry Advisory Subcommittee – UCR Industry Advisory Subcommittee Chair

Update on Current Initiatives – UCR Industry Advisory Subcommittee Chair

The UCR Industry Advisory Subcommittee Chair will provide an update on current and planned initiatives, to include the development of a video series intended to increase participation in the UCR focused on brokers, motor carriers, and bus operators.

Enforcement Subcommittee – UCR Enforcement Subcommittee Chair

Update on Current Initiatives – UCR Enforcement Subcommittee Chair

The UCR Enforcement Subcommittee Chair will provide an update on current and planned initiatives to include a review of enforcement rates, creation of standards for annual UCR enforcement awards, conducting biannual enforcement blitzes, roadside enforcement of carriers who are under-registered, and creation of an enforcement presentation.

Dispute Resolution Subcommittee – UCR Dispute Resolution Subcommittee Chair

No report.

IX. Contractor Reports – UCR Board Chair

UCR Executive Director Report

The UCR Executive Director will provide a report covering his recent activity for the UCR Plan including any changes in the dates of UCR meetings in 2024.

UCR Administrator Report (Kellen)

The UCR Chief of Staff will provide a management update covering recent activity for the Depository, Operations, and Communications.

DSL Transportation Services, Inc.

DSL Transportation Services, Inc. will report on the latest data from the FARs program, Tier 5 and 6 unregistered motor carriers, and other matters.

Seikosoftware

Seikosoftware will provide an update on its recent/new activity related to the UCR's National Registration System.

X. Other Business – UCR Board Chair

The UCR Board Chair will call for any other business, old or new, from the floor.

XI. Adjournment – UCR Board Chair

The UCR Board Chair will adjourn the meeting.