



Unified Carrier Registration Plan

Board Meeting Agenda

January 19, 2023
12:00 p.m. – 3:00 p.m. Eastern Time

Zoom Meeting and Screenshot:

Meeting URL:

<https://kellen.zoom.us/j/92102211185>

Toll-Free Dial-In Information:

+1 929 205 6099 or
+1 669 900 6833

Meeting ID: 921 0221 1185

**UNIFIED CARRIER REGISTRATION PLAN
BOARD OF DIRECTORS MEETING
January 19, 2023**

PROPOSED AGENDA

- I. Welcome and Call to Order** – UCR Board Chair
The UCR Board Chair will welcome attendees, call the meeting to order, call roll for the Board, confirm the presence of a quorum, and facilitate self-introductions.
- II. Verification of Publication of Meeting Notice** – UCR Executive Director
The UCR Executive Director will verify publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail, followed by subsequent publication of the notice in the *Federal Register*.
- III. Review and Approval of Board Agenda** – UCR Board Chair
For Discussion and Possible Board Action
The proposed Agenda will be reviewed, and the Board will consider adoption.
- Ground Rules
- Board actions taken only in designated areas on agenda
- IV. Approval of Minutes of the December 8, 2022, UCR Board Meeting** – UCR Board Chair
For Discussion and Possible Board Action
Draft Minutes from the December 8, 2022 UCR Board meeting will be reviewed. The Board will consider action to approve.
- V. Report of FMCSA** – FMCSA Representative
The Federal Motor Carrier Safety Administration (FMCSA) will provide a report on relevant activity.
- VI. Engagement Letter Between the UCR Plan and the Bradley Law Firm** – UCR Executive Director and UCR Board Chair
For Discussion and Possible Board Action
An engagement letter between the UCR Plan and the Bradley Law Firm covering legal services performed by Bradley Law Firm on behalf of the UCR Plan during 2023 will be presented to the UCR Board for its consideration and approval.
- VII. Subcommittee Reports**
- Audit Subcommittee** – UCR Audit Subcommittee Chair
- A. Discuss Options to Replace the Retreat Audit Program with a Program that Relies on Roadside Inspection Data** – UCR Audit Subcommittee Chair, UCR Audit Subcommittee Vice-Chair, and DSL Transportation
The UCR Audit Subcommittee Chair, UCR Audit Subcommittee Vice-Chair, and DSL Transportation will lead a discussion on options to replace the Retreat Audit Program currently utilized by the States with a roadside inspection data driven audit for non-IRP plated commercial motor vehicles and the motor carriers operating this type of registered equipment.

- B. Discuss Options to Limit SHB Reporting to Current Registration Year** – UCR Audit Subcommittee Chair, UCR Audit Subcommittee Vice-Chair, and DSL Transportation
The UCR Audit Subcommittee Chair, UCR Audit Subcommittee Vice-Chair, and DSL Transportation will lead discussion on limiting the SHB reporting period to the current registration year.
- C. Update for Hosting a Monthly Question and Answer Session for State Auditors** – UCR Audit Subcommittee Chair, UCR Audit Subcommittee Vice-Chair, and UCR Executive Director
The UCR Audit Subcommittee Chair, UCR Audit Subcommittee Vice-Chair and UCR Executive Director will lead a discussion regarding the value of a series of 60-minute virtual question and answer sessions for state auditors.
- D. Review Snapshot of State Audit Compliance Rates** – UCR Audit Subcommittee Chair
The UCR Audit Subcommittee Chair will review audit compliance rates for the states for registration years 2021 and 2022 and related compliance percentages for FARs, retreat audits, and registration compliance percentages.

Finance Subcommittee – UCR Finance Subcommittee Chair

Distribution from the UCR Depository for 2023 Registration Year – UCR Depository Manager and UCR Finance Subcommittee Chair

The UCR Finance Subcommittee Chair and the UCR Depository Manager will provide an update on the timing for a distribution of fees from the UCR Depository to states that have not yet reached their revenue entitlements for the 2023 registration year.

Education and Training Subcommittee – UCR Education and Training Subcommittee Chair

Update on Current and Future Training Initiatives – UCR Education and Training Subcommittee Chair

The Education and Training Subcommittee Chair will provide an update on current and planned future training initiatives and the E-Certificate program.

Industry Advisory Subcommittee – UCR Industry Advisory Subcommittee Chair

Update on Current Initiatives – UCR Industry Advisory Subcommittee Chair

The UCR Industry Advisory Subcommittee Chair will provide an update on current and planned initiatives regarding motor carrier industry concerns.

Enforcement Subcommittee – UCR Enforcement Subcommittee Chair

Update on Current Initiatives – UCR Enforcement Subcommittee Chair

The UCR Enforcement Subcommittee Chair will provide an update on current and planned initiatives.

VIII. Contractor Reports – UCR Board Chair

- **UCR Executive Director’s Report**

The UCR Executive Director will provide a report covering recent activity for the UCR Plan.

- **DSL Transportation Services, Inc.**
DSL Transportation Services, Inc. will report on the latest data from the Focused Anomaly Reviews (FARs) program, discuss motor carrier inspection results, pilot projects and other matters.
- **Seikosoftware**
Seikosoftware will provide an update on recent/new activity related to the National Registration System (NRS).
- **UCR Administrator Report (Kellen)**
The UCR Chief of Staff will provide a management report covering recent activity for the Depository, Operations, and Communications.

IX. Other Business – UCR Board Chair
The UCR Board Chair will call for any other business, old or new, from the floor.

X. Adjournment – UCR Board Chair
The UCR Board Chair will adjourn the meeting.