



Unified Carrier Registration Plan **Board Meeting Agenda**

September 23, 2021
12:00 p.m. – 3:00 p.m. Eastern Time

Teleconference and Screen Sharing

Screensharing Meeting Information:

Meeting URL: <https://kellen.zoom.us/j/91265961953>

Dial-In Information:

Toll Numbers: +1 929 205 6099 or +1 669 900 6833

- or -

Toll Free Numbers: 877 853 5247 or 888 788 0099

Meeting ID: 912 6596 1953

**UNIFIED CARRIER REGISTRATION PLAN
BOARD OF DIRECTORS MEETING
September 23, 2021**

AGENDA

- I. Welcome and Call to Order** – UCR Board Chair
The UCR Board Chair will welcome attendees, call the meeting to order, call roll for the Board, confirm the presence of a quorum, and facilitate self-introductions.
- II. Verification of Meeting Notice** – UCR Executive Director
The UCR Executive Director will verify publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail followed by subsequent publication of the notice in the *Federal Register*.
- III. Review and Approval of Board Agenda** – UCR Board Chair
For Discussion and Possible Action
The proposed Agenda will be reviewed, and the Board will consider adoption.
- Ground Rules
- Board actions taken only in designated areas on agenda
- IV. Approval of Minutes of the August 12, 2021 UCR Board Meeting** – UCR Board Chair
For Discussion and Possible Action
Draft Minutes of the August 12, 2021 UCR Board meeting will be reviewed. The Board will consider action to approve.
- V. Report of Federal Motor Carrier Safety Administration (FMCSA)** – FMCSA Representative
The FMCSA will provide a report on any relevant activity.
- VI. Updates Concerning UCR Legislation** – UCR Board Chair
The UCR Board Chair will call for updates regarding UCR legislation since the last Board meeting.
- VII. SUBCOMMITTEE REPORTS**
- Audit Subcommittee** – UCR Audit Subcommittee Chair
- A. Co-enforcement of IRP and UCR** – UCR Audit Subcommittee Chair and DSL Transportation Services, Inc.
The UCR Audit Subcommittee Chair will lead a discussion, supported by DSL Transportation Services, Inc. regarding how states can hold (not issue) IRP or commercial registrations/renewals until the motor carrier has registered for UCR.
- B. Supporting State Police to Enhance Education and Compliance with UCR** – UCR Audit Subcommittee Chair and DSL Transportation Services, Inc.
The UCR Audit Subcommittee Chair and DSL Transportation Services, Inc. will lead a discussion on the importance of working with state police to provide education on the UCR Plan and the importance of citing unregistered motor carriers.
- C. Supporting Local FMCSA Offices to Enhance Education and Compliance with UCR** – UCR Audit Subcommittee Chair and DSL Transportation Services, Inc.

The UCR Audit Subcommittee Chair and DSL Transportation Services, Inc. will lead a discussion on the importance of working with local FMCSA offices to provide education on the UCR Plan and the importance of citing unregistered motor carriers during inspections and new entrant audits.

Finance Subcommittee – UCR Finance Subcommittee Chair

A. Maturing of Certificate of Deposit (CD) – UCR Depository Manager

For Discussion and Possible Board Action

The UCR Depository Manager will provide an update on the CD that will mature on October 23, 2021. The Board may take action to reinvest the proceeds.

Education and Training Subcommittee – UCR Education and Training Subcommittee Chair

A. Update on Audit Training Modules in Development – UCR Education and Training Subcommittee Chair and UCR Operations Director

The UCR Education and Training Subcommittee Chair and the UCR Operations Director will provide an update on the development of the Basic Audit Training Module and the Step-by-Step Approach to a UCR Audit, which is the second training model currently in development.

B. Update on Future Training Initiatives – UCR Education and Training Subcommittee Chair and UCR Operations Director

The UCR Education and Training Subcommittee Chair and the UCR Operations Director will provide an update on the planned future training initiatives for the UCR Plan.

VIII. Contractor Reports – UCR Executive Director

• **UCR Executive Director’s Report**

The UCR Executive Director will provide a report covering recent activity for the UCR Plan.

• **DSL Transportation Services, Inc.**

DSL Transportation Services, Inc. will report on the latest data from the Focused Anomaly Reviews program, discuss motor carrier inspection results, and other matters.

• **Seikosoftware**

Seikosoftware will provide an update on recent/new activity related to the National Registration System.

• **UCR Administrator Report (Kellen) – UCR Operations Director and UCR Depository Manager**

The UCR staff will provide a management report covering recent activity for the Depository, Operations, and Communications.

IX. Other Business – UCR Board Chair

The UCR Board Chair will call for any other items Board members would like to discuss.

X. Adjournment – UCR Board Chair

The UCR Board Chair will adjourn the meeting.