



Unified Carrier Registration Agreement
Board of Directors Meeting

March 28, 2019
 Noon – 3 pm Eastern Time

Teleconference

Phone Bridge: 1-866-210-1669
 Passcode: 5253902#

ATTENDEES
(Board & Staff)

<u>NAME</u>	<u>ORGANIZATION</u>	<u>PRESENT</u>
Avelino Gutierrez (Chair)	NMPRC	
Bob Pitcher	ATA	
Adam Anderson	UDOT	
Carol Fallin	TXDMV	
Jim Mullen	FMCSA	
Elizabeth Leaman	MADPU	
Larry Herold	COPUC	
Lewie Pugh (Board member in-waiting)	OOIDA	
Monte Wiederhold	Reever Transport	
Chris Burroughs	TIA	
Rick Schweitzer	NPTC	
Mike Hoeme	KCC	
Sandy Bowling	INDOR	
Scott Morris	ALPSC	
Bill Debord (Board member in-waiting)	KYMCD	
Dave Scholz, Depository Manager	UCR	
Jon Krueger, Operations Manager	UCR	
Kellen Chambers, Financial Analyst	UCR	
Dave Lazarides, Consultant	DSL	

Proposed Agenda

Welcome, Call to Order & Introductions – Avelino Gutierrez
(10 minutes)

Verification of Meeting Notice – Avelino Gutierrez
(1 minute)

Review & Approval of Agenda & Setting of Ground Rules – Avelino Gutierrez
(1 minute)

- Motion to approve 3/28 UCR Board agenda
- Ground rules
 - Do NOT place call on HOLD
 - Please MUTE your line when not speaking

Approval of Minutes of the January 29, 2019 UCR Board Meeting – Avelino Gutierrez
(1 minute)

Critical Issues
(30-45 minutes, if needed)

- Memo to Board re: Sunshine Act compliance & governance best practices
Discussion & possible Board action:
 - Adopt memo
- Update: 2020-2021 UCR Fee Recommendation – Scott Morris & Dave Scholz
- Revised 2019 Budget – Elizabeth Leaman & Dave Scholz
Discussion & possible Board action:
 - Approve revised 2019 budget
- Recommended Modification to UCR State Carrier Audit Instructions – Mike Hoeme
Discussion & possible Board action:
 - Approve new instruction to states: Close FARs prior to conducting misc. audits of MCS-150 retreats
- 2019 UCR Registration Period – Avelino Gutierrez
 - REMINDER: Enforcement date is April 1

Updates Concerning UCR Legislation – Avelino Gutierrez
(1-2 minutes)

Report of FMCSA – Jim Mullen or Rick Wood
(2-3 minutes)

Contractor Reports

- UCR Administrator (Kellen) – Dave Scholz & Jon Krueger
(5-10 minutes)

- DSL Transportation Services, Inc. – Dave Lazarides
(5-10 minutes)
- Seikosoftware – Toby Piquet
(5-10 minutes)

Subcommittee Reports

(5 minutes each)

*Note: Dispute Resolution awaiting appointment of new Chair, so not included on agenda

- Audit Subcommittee – Mike Hoeme, Chair
 - Discuss substandard state annual audit reports
- Finance Subcommittee – Elizabeth Leaman, Chair
 - Status of procuring Certificates of Deposit from Bank of North Dakota
 - Status of funding the DLA account
 - Update on refunds
 - Status of reconciling and closing the 2017 registration year
- Registration System Subcommittee – Scott Morris, Chair
- Education & Training Subcommittee – Scott Morris, Chair
Discussion & possible Board action:
 - Approve proposed travel budget for subcommittee meetings
- Procedures Subcommittee – Adam Anderson, Chair
- Industry Advisory Subcommittee – Bob Pitcher, Chair

Old/New Matters – Avelino Gutierrez

(5 minutes)

Future UCR Meetings – Avelino Gutierrez

(3 minutes)

Board of Directors

Teleconferences

- May 2, 2019 at Noon ET

In person

- June 4, 2019 (Rapid City, SD)

Subcommittees

Teleconference

Audit Subcommittee

- March 13, 2019

Registration Subcommittee

- April 11, 2019

Finance Subcommittee

- April 18, 2019

Procedures Subcommittee

- April 30, 2019

In-person

All Subcommittees

- June 3, 2019 (Rapid City, SD)

Adjourn – Avelino Gutierrez

DRAFT