



**Unified Carrier Registration Agreement**  
Board of Directors Meeting

March 15, 2018  
 Noon – 3:00 p.m. Eastern Standard Time  
 Teleconference

<https://global.gotomeeting.com/join/686188661>

Phone Bridge: 1-877-422-1931  
 Passcode: 2855443940 #

**ATTENDEES**  
(Board & Staff)

<u>NAME</u>	<u>ORGANIZATION</u>	<u>PRESENT</u>
Avelino Gutierrez (Chair)	NMPRC	
Bob Pitcher	ATA	
Adam Anderson	UDOT	
Carol Fallin	TXDMV	
Cathy Gautreaux	FMCSA	
Elizabeth Leaman	MADPU	
Larry Herold	COPUC	
Woody Chambers	OOIDA	
Monte Wiederhold	Reever Transport	
Chris Burroughs	TIA	
Rick Schweitzer	NPTC	
Mike Hoeme	KCC	
Sandy Bowling	INDOR	
Scott Morris	ALPSC	
Tina Thurman	MODOT	
Dave Scholz, Depository Manager	UCR	
Jon Krueger, Operations Manager	UCR	
Brooke Mason, Staff Associate	UCR	
Dave Lazarides, Consultant	DSL	

**Proposed Agenda**

**Welcome, Call to Order & Introductions** – Avelino Gutierrez  
(10 minutes)

**Verification of Meeting Notice** – Avelino Gutierrez  
(1 minute)

**Review & Approval of Agenda & Setting of Ground Rules** – Avelino Gutierrez  
(1 minute)

**Review & Approval of Minutes of the Jan. 2018 UCR Board Meeting** – Avelino Gutierrez  
(1 minute)

**Critical Issues**  
(60-90 minutes)

- Update on development of UCR 2.0 registration system – Scott Morris
  - Addendum to Kellen contract (project management)
  - Upcoming communications campaign
  - Technical requirements for individual state systems
  - Updates from software developer at June & August in-person meetings
- Consideration & approval of letter to Texas DMV – Avelino Gutierrez
- Consideration & approval of UCR Handbook – Adam Anderson & Robert Pitcher
- Status of Intermodal Equipment Providers (IEPs) – Sandy Bowling & Robert Pitcher
- Process for Promulgation of Rules, Regulations and Other Announcements  
Avelino Gutierrez & Robert Pitcher
- Subcommittee plan (roles/responsibilities) – Jon Krueger

**Updates Concerning UCR Legislation**  
(1-2 minutes)

**FMCSA Update** – Cathy Gautreaux  
(5 minutes)

**Report of Dave Lazarides, DSL Transportation Services, Inc.**  
(5-10 minutes)

**Report of Indiana Department of Revenue** – Sandy Bowling  
(5-10 minutes)

**Subcommittee Reports**  
(5 minutes each)

*(Please note: New subcommittee titles approved by the Board in December are now in use; final approval of roles/responsibilities per subcommittee still under review)*

- Audit Subcommittee – Mike Hoeme, Chair
  - Deadlines for states (3/31 & 6/1)
  - Pilot state audit & FARs training in Atlanta (proposal)
- Finance Subcommittee – Elizabeth Leaman & Scott Morris, Co-Chairs
  - Resolution to close Compass Bank account maintained locally in Alabama
- Registration System Subcommittee – Scott Morris, Chair
- Procedures Subcommittee – Adam Anderson, Chair
- Industry Advisory Subcommittee – Bob Pitcher, Chair
- Dispute Resolution Subcommittee – Tina Thurman, Chair

**Old/New Matters**

(5 minutes)

**Future Board Meetings – Avelino Gutierrez**

(2-3 minutes)

- Summer Board meeting announcement
  - August 21-24
  - Salt Lake City

Teleconferences

- March 15 at Noon Eastern (teleconference)
- April 19 at Noon Eastern (teleconference)
- May 10 at Noon Eastern (teleconference)

In person

- June 2-7 (includes travel days; Ft. Lauderdale)

**Adjourn** – Avelino Gutierrez